**僑光科技大學 學年度第 學期 \_\_\_月 出勤紀錄表**

附件三

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| **課程名稱** |  | | | | **輔導班級** |  |
| **TA姓名** | |  | **TA** **學號** |  | **TA** **班級** |  |
| **協助類別** | □A證照輔導 □B協助遠距教學課程□C課業輔導 | | | | | |
| **工作地點** |  | | | | | |

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| **工作日期** | | | | **工作內容(簡述)** | | **教學助理簽章** | **教師簽章** |
| **年** | **月** | **日** | **起迄時間** |
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| 系所主任簽章 (課程所屬單位) | | | |  | 院長簽章 |  | |
| 備 註 | | | 1.每次工作，應簡述工作內容。  2.每次工作結束後，教學助理應將本表送授課教師簽核。  3.本表於期末與期末表單一同繳至教學發展中心存查。由教學發展中心統一送系所主任及院長簽章。 | | | | |